



Crow Island 101

Crow Island Information

Address: 1112 Willow Road, Winnetka, IL 60093
Phone: 847-446-0353 (District Office: 847-446-9400)
Principal: Dr. Luke Livingston
Administrative Assistant: Mrs. Christine Demas-Hall
Entrance Monitor: Mrs. Kanella Roumeliotis
School Nurse: Mrs. Chrissy Hahn

What are the school office hours?

8:00am - 4:00pm

What are the student attendance hours?

Kindergarten: Monday - Friday: 8:37am - 2:10pm

First - Fourth Grades: Monday: 8:37am - 2:45pm & Tuesday - Friday: 8:37am - 3:15pm

Lunch for K-4: 11:30am - 12:20pm

Arrival and dismissal information:

View important arrival and dismissal information here: [Arrival/Dismissal 24-25](#)

What if my child needs to stay home from school?

Regular attendance at school is an essential part of the educational program for each student in District 36. To report your child absent [click here for the online absence form](#). If you need to call, please dial our main office line (847) 446.0353. You will be asked the same questions (be ready to provide specific symptoms). Parents are being asked to report symptoms or diagnosis with the school as we strive to support the health of all students and staff. For reference, here are our [District Health Guidelines](#).

What if my child becomes ill at school?

If your child becomes ill during the school day you will receive a call from our nurse. A parent or guardian will need to sign their child out at the front desk if the child is heading home. The nurse will accompany the student to the front desk.

What if my child is late?

It is of the utmost importance that children arrive at school on time and as frequently as possible. Students are expected to be in their classrooms and ready to start the day at 8:37am. If your child arrives late they need to enter school through the front door. Our entrance monitor will record their arrival time and send them to their classroom.

What if I need to pick up my child for an appointment?

If a student has an appointment during school hours, he/she must bring a note from home if he/she is to be excused from school. When leaving from and returning to school at these times, the adult transporting the child must sign the child out/in at the entrance monitor desk located just inside the front entrance. Students who are returning to school must arrive before the lunch period(11:30) or return after the lunch period(12:20).

Changes in dismissal:

Crow Island prides itself on a safe and orderly dismissal after school. Last minute dismissal changes make school-wide dismissal a challenge. We ask that to the greatest extent possible you plan ahead and make a plan with your child. Please take the following steps: 1.)Send your child with a note in the morning to the

homeroom teacher. 2.) If for some reason, there is a last minute change due to an emergency, then we ask that you email both your child's homeroom teacher and copy kanellaroumeliotis@winnetka36.org on the email.

How can I find out if the school is closed due to severe weather?

The district office will email families if school is closed because of extreme weather. All families will receive communication via email, text, or phone call.

How does lunch work?

Students eat lunch daily. There are two options: 1.) Bring lunch 2.) Order lunch through [Marla's Lunch](#) (PTO sponsored program). We ask that you avoid sending peanut or tree nut foods to school as we have students with food allergies. Individual classrooms will notify families of additional restrictions if needed.

Snack and water breaks:

Students will have frequent breaks in their day to eat a snack or drink water. Students are encouraged to bring a water bottle and refill the bottle at the water refill station at school.

What is the PTO?

The Parent Teacher Organization (PTO) is responsible for fostering effective communication and cooperative working relationships between the school, home and the community. The PTO monthly meetings are on the third Thursday of each month from 9:15 - 11:15am. PTO contacts are below:

- President: Courtney McConnell - crowpto@gmail.com
- President Elect/ VP Room Parents: Tracy DiCello - ciroomparents@gmail.com
- VP Programs: Diana Moustoukas and Christine Timcheck - crowislandprograms@gmail.com

When can parents expect to hear from Room Parents?

Room Parents usually begin contact with parents to coordinate volunteer opportunities in mid-September.

How can I learn more about school happenings?

Several communication vehicles are used to educate parents about Crow Island School and District 36, including; 1.) Friday electronic newsletter sent from Dr. Livingston. 2.) [Crow Island Website Link](#) 3.) [PTO Website](#)

Go to School Night:

Go to School Night is like an "open house" and all K-4 parents are invited to attend. This year it will be Thursday September 26th.

How does the bus work?

Questions about bus service can be directed to Mary Lee at the District Office on 847-446-9400. You can find your child's bus route on the district website. Students who are not regular bus riders are not allowed to ride a bus

Visiting school and security

School safety is our top priority. Below are a few reminders:

- All visitors come through the front doors and check-in with staff. You will need to present a state issued ID and obtain a visitor badge. You will check out when you leave the building.
- If you are trying to meet a staff member, arrange the meeting in advance and make an appointment.
- If you are dropping something off for your child, you will leave it on the table near the main entrance.

Are field trips taken during the year?

Yes, we take field trips. Teachers will reach out to communicate with those in advance of the trip.

When are conferences held?

School-wide conferences are held in November and February. Individual conferences may also be requested by a child's teacher or parent.